

## PANEL HEARING

- Ad Specialist briefs Panelists with OM and ED as Observers and Resource Persons
  - Complainant presents for 20 minutes + Q&A from Panelists for 10 minutes while OM and ED observe proceedings and act as Resource Persons
- Defendant presents for 20 minutes + Q&A from Panelists for 10 minutes while OM and ED observe proceedings and act s Resource Persons
  - Panel deliberates for 20 minutes as Ad Specialist lists Panelists' votes in every provision cited as OM and ED serve as Resource Persons
- Ad Specialist drafts decision for OM and ED to comment
  - OM and ED will comment on draft decision before Ad Specialist sends draft to Presiding Chair
- Ad Specialist sends draft of decision letter to Presiding Chair for comments copy OM and ED
  - 8 Presiding Chair sends final draft of decision letter to Ad Specialist copy OM and ED
- Ad Specialist emails the decision to both parties copy OM, ED, and CM

